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For providing you an authenticated access, we collect the user's mobile number that belongs to him/her or the authorized entity and currently being used or authorized to be used by the user as mandatory requirement. On submitting the mobile number, wherever required the user will receive One Time Password (OTP) in the mobile registered / entered for login for verification and authentication. On complying with the defined security/login procedure with appropriate

login credential only the user will be provided an authenticated access for using the service. Any one or entity from anywhere attempting or attempted by any unauthorized means to gain access to the service will be an intruder and liable for appropriate legal action. The information submitted by the user is used for the Service and will be used only for the purpose meant here. On successful login the user will be displayed the relevant details meant for that user. In case the details displayed do not relate to you/the user/user entity, he or she or the entity shall immediately exit the interface by clicking 'LOGOUT'.

At the end of online submission, the user may be at times asked to declare the statement submitted as true or as shown in the screen as well as to agree to the Policy & Terms herein to further proceed to use the service and confirm the submission. If the displayed details in the screen before the declaration do not match 100% to the relevant user or user entity or found to be inadequate to what has been provided, the user you may provide additional information as allowed by the interface or do the editing, if allowed by the interface and change the details OR If the user or the user entity does not agree to the declaration and / or the Policy & Terms (the user is advised to click open and read the same), then such user shall revert back by clicking the "Cancel" button available in that web page.

NO PERSON OR ENTITY SHOULD USE OR ATTEMPT TO USE THE SERVICE IN THIS WEBSITE/WEB PORTAL KNOWINGLY THAT THE DETAILS ENTERED AND / OR THE DETAILS DISPLAYED ON THE SCREEN DONOT BELONG TO HIM/HER OR THAT ENTITY, THEN SUCH PERSON OR ENTITY IS PROHIBITED TO PROCEED TO TRANSACT OR CONFIRM THE DETAILS TO PROCEED FURTHER TO AVAIL OR EXPLORE THE SERVICE AND DOING SO WOULD AMOUNT TO VIOLATION OF THE TERMS OF USE AND LIABLE FOR APPROPRIATE ACTION BOTH CRIMINAL AND CIVIL AS THE CASE MAY BE. Once the submitted details are of yours/user/user entity and you/user/user entity agree to the declaration and Policy & Terms, then you/user/user entity may proceed to navigate the website. If any user /user entity logs in with correct credential, it is concluded that he/she/user entity had made the declaration and agreed to the Policy & Terms. In case you have anything to resolve in this regard, please contact by email furnished in the website. Anyone trying or attempting to violate this mandatory requirement may be treated as violating the Policy & Terms and liable for appropriate legal and civil action as the case may be.

Once the user/user entity logs in to do transactions and proceed to make the payment, if required, the user/user entity/you will be directed to a third party served secured socket layer web page to do the payment transaction of the required fee and convenience charge. By choosing any one of the mode of payment options namely by credit card or debit card or through net banking as the case may be, the user / user entity can complete the payment. Once payment is successful, the user/user entity will be directed to page where the user can get confirmation message with or without download of submission details in PDF format as the case may be for record. Depending upon the choice of the mode of payment the convenience charge may vary. While transacting the payment, you/user/user entity are required to provide only the credit / debit card or net banking details that are genuine. Any person/entity trying or attempting to misuse this page will be treated as violating the terms of usage and liable for both civil & criminal legal action. By choosing to proceed with payment and visiting the relevant web page of the payment gateway provider, you/user/user entity are also bound by their terms of usage and privacy policy.

We have the discretion to capture other information such as end user device models, IP, usage pattern etc for analytical purpose and improving the service. The content of such information shall be retained and used for future communication and shall be available for limited period as determined by the University

You/user/user entity may note that third party software is used for analytics of usage of this site. All matrix information collected from the user on the usage of the service shall be used for improving the service and evaluating as to how the users use the service to compile statistical information. The matrix information and statistical information shall never be divulged to you/user/user entity for any reasons whatsoever. We will use this information in order to maintain, enhance, or add to the functionality of the service and to personalize the experience for you.

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The Website and Service have the required standard security measures in place to protect against the loss, misuse, and alteration of the information under our control. While there is no such thing as “perfect security” on the Internet, we take all reasonable steps to ensure the safety of your personal information. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to the website or via the Service and any transmission is at your own risk. Once we receive your personal information, we will use strict procedures and security features to try to prevent unauthorized access. Additionally, you retain all rights of ownership to your personal data we collect. Except as set forth herein, we will not sell or share your personal data with any third parties or use your personal data to compete with you. Your privacy is of utmost importance to us. We retain your data as long as needed to provide the Service. We reserve the right to disclose your personal data as required by applicable law and when we believe that disclosure is necessary to protect our rights and/or to comply with a judicial proceeding, court order, or other legal process served on us.

Amendments to the Policy & Terms will be posted to this URL and will be effective when posted.

If you have questions or clarification regarding the service please send email to the one provided in this web page

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